

**Safer Return to Volleyball Protocol**  
**COVID-19 Risk Assessment & Guidance Template**

**DCU Volleyball Club**

## **Risk Assessment**

Advice and guidance from Government and Volleyball Ireland has required all clubs to conduct a risk assessment for COVID-19.

The risk assessment must be carried out by a competent person in order to identify the hazards and quantify the risks of these hazards exposing people to the virus. Hazards and risks cannot be eliminated and therefore must be controlled.

The control measures must be either physical or procedural and must be communicated to those who will work with, or otherwise come into contact with the hazards.

In undertaking risk assessments, the following approach should be adopted:

- Gather information and advice from Volleyball Ireland
- Gather information from Government and other recognised sources
- Consider control measures appropriate to the current Government advice
- Evaluate residual risk to person(s)

The risk assessments below give both primary and residual risks.

The primary risk is the risk associated with the identified hazard assuming that the risk associated, remains completely uncontrolled.

The residual risk is the level of the remaining risk produced when proposed control measures have been applied.

The figures given may be interpreted using the risk assessment matrix below.

All club management committees shall ensure that the risk control measures are fully implemented to achieve these levels.

The columns following the residual risk data indicate where additional controls may be required or where special attention should be given.

For the avoidance of confusion - the columns of the risk rating sections are headed Likelihood, Severity.

L is for "likelihood" and is given in the first column.

S is for "severity" and is indicated in the second column.

R is for "Risk Rating" and is indicated in the third column.

## **Likelihood x Severity = Risk**

The control measures, indicated within the assessment, are reasonably practicable to control the risks identified based on the protocol.

The findings of the risk assessment shall be communicated to those who may be exposed, or otherwise come into contact with the hazards and risks identified.

Club Managements must ensure that the control measures are implemented and managed.

An ongoing review of the assessment will take place and amended if the guidance from the governing body or Government departments is updated and suggests that the last control measures suggested are no longer sufficient to control risks, or are inappropriate, or if additional hazards are identified.

A process of continuous assessment and re-assessment will be undertaken to ensure appropriate risk controls in accordance with all Government and VI protocols.

### Matrix

<b>Date of Assessment:</b>	<b>26/10/2020</b>	<b>Assessed By:</b>	<b>Èmma Lane Farre</b>
<b>Training Venue:</b>	<b>Sports Complex</b>	<b>Signature:</b>	<b>Emma Lane Farre</b>

Likelihood									
<b>1.</b>	Extremely Unlikely.	<b>2.</b>	Possible but Unlikely.	<b>3.</b>	Conceivable.	<b>4.</b>	Probably will happen at some time.	<b>5.</b>	Almost certain to happen.

Severity									
<b>1.</b>	No or minimum illness.	<b>2.</b>	Medical Treatment.	<b>3.</b>	Medical treatment or isolation.	<b>4.</b>	Critical infection or hospitalisation.	<b>5.</b>	Fatality.

Score	Risk	Action
1 → 6	<b>LOW</b>	Action is not required to lower the risk. Time   Effort   Money is proportionate to the risk.
7 → 15	<b>MEDIUM</b>	Action may be required to control the risk. Immediate short-term measures may be required.
16 → 25	<b>HIGH</b>	Action is required urgently to control the risk. Further resources are almost inevitable.

### The following is an example of risk assessment...

Subject	Hazard	People at Risk	What Might Happen	Rating L x S = R			Control Measures & Further Precautions to Reduce Risk	New Rating L x S = R			Comments   Action
				L	S	R		L	S	R	
Implementation of COVID-19 control measures at the training venue.	Failure to share relevant information.  Failure to enforce the control measures in place.  Persons not familiar with protocols.	Players   Coaches.	Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19	5	5	25	Clubs will review and implement the Safer Return to Training Protocols and ensure compliance.	3	5	15	COVID-19 Compliance Officer appointed.
Hand Washing   Sanitising.	No running hot water or hand soap in sanitary facilities.  No hand sanitiser available.	Players   Coaches.	Increased rate of potential exposure to COVID-19.  Increased rate of potential spread of COVID-19	5	5	25	Regular checks of sanitary facilities   hand sanitiser stock.  Signage erected throughout the training venue.	2	5	10	COVID-19 Compliance Officer appointed.  COVID-19 signage erected throughout the training venue.

Below is the Template for use | the subjects serve only as a starting point as all clubs will have risks specific to their training venue.

Subject	Hazard	People at Risk	What Might Happen	Rating L x S = R			Control Measures & Further Precautions to Reduce Risk	New Rating L x S = R			Comments   Action
Protocol Document Discussed.											
Covid-19 Officer	If they don't attend training	Everyone	Procedures aren't adhered to	1	3	3	have numerous Covid Officers	1	2	2	
Sanitary Cleaning Products	Improperly/not cleaned/ Lack of products	Everyone	increase risk of exposure to virus	1	5	5	Keep track of stock before and after training.	1	2	2	
Hand Sanitisers Signage											
Attendance Records and storage of data	Incorrect attendance data	Everyone	Poor quality of contact tracing	3	4	12	new online management system. Have 2 copies of data	2	3	6	
Access Control											
Drop Off/collection Points											
Number of Attendees per Session	Too many people attending (15+/ above recommendation)	Everyone	Can't social distance	2	4	8	New online management system- pre-booking.	1	4	4	
Shared/Public Venues and Facilities	cross-contamination, lack of social distancing	Everyone	increased risk of exposure	2	4	8	briefing before trainings	1	3	3	
Volleyball Equipment net/posts/balls	1. improper sanitation 2. cause of injury	Everyone	1. increased risk of exposure 2. injury	1)3 2)3	1)5 2)3	1)15 2)9	follow procedures to sanitise equipment- covid officer.				
Social Distancing	lack of social distancing	Everyone	increase in exposure	4	4	16	limit training activities that may threaten social distancing	3	4	12	
Fit to Play Survey	Misinformation	Everyone	increase in exposure	2	4	8	show the importance of filling it out correctly. Download contact tracing app.	1	4	4	
Waste Disposal											
First Aid	unavoidable close contact	Person seeking first aid/ First aid performer	Direct personal contact	1	3	3	PPE	1	3	3	
Someone Showing Covid-19 Symptoms	Someone attending training with those symptoms	Everyone	Everyone is exposed	2	5	10	Briefing on symptoms and ask them not to come.	1	5	5	
Someone Testing Positive and Informs the Club	Contact with other club members	Everyone	Spread of the virus	4	5	20	Following protocol. Having good communication amongst members	4	5	20	
Booking & Arrival Procedure	No proper booking	Everyone	Lack of social distancing and increased risk of exposure	3	4	12	Confirmation of booking to attend training. Spaced out arrival times.	2	4	8	
During session	All of the above	Everyone	Lack of social distancing and increased risk of exposure	3	3	9	Following Protocol- make sure all measures are respected	2	3	6	

