

Statement of Intent

This is a COVID-19 Health & Safety Protocol in the statement of:

The DCU Filipino Society

Our Covid-19 Health and Safety policy is to:

- prevent accidents and cases of ill health
- manage health and safety risks during activity pertaining to our society
- provide clear instructions and up to date information to all society members to ensure safe practice is maintained
- ensure Covid-19 and Health and Safety officers complete adequate training to competently carry out their role
- consult with our members on matters affecting their health and safety
- maintain safe and healthy activity conditions
- regularly clean and maintain our equipment
- ensure safe use and handling of equipment
- implementing emergency procedures, including the isolation of activity participants in the event of Covid-19 symptoms, or any other signs of ill health
- review and revise this policy regularly

Daniel Irein

Signed

22/08/2021

Date

02/10/2021

Review Date

Section 1: Return to activity protocol

The overall final responsibility for health and safety is: 1.1

Daniel Irein

The appointed Covid-19 officers for our society are:

Daniel Irein

These officers have all completed the *Sport Ireland Covid-19 Awareness e-learning course* and have received their certificate of approval.

Risk Assessment: 1.2

Our risk assessment tool is a document named "*RTA Risk Assessment*". It can be adapted to all our events and venues where activity will take place. This document will also be regularly reviewed (and updated if necessary) weekly in response to government guidelines.

Control and Minimizing risk: 1.3 - 1.4

Prior to commencement of on premise activities, a risk assessment is also carried out on each activity. These risk assessments can be seen in our document "*Filipino Society Risk Assessment*". This document will be in response to government covid guideline changes or any other notable changes to the activity plan by the committee. We will review

changes in government guidelines weekly.

Section 2: Identification and Isolation of Suspected Cases

Attendance logging: 2.2 - 2.3

Attendance of all participants will be logged prior to commencement of all on premise activities. Each attendance sheet will be logged and kept in our society drive. Attendance will contain each participant's name, phone number, arrival/departure time and club associations as well as their role in said club.

Participants will also be required to complete a health screening quiz if it is their first return to activity or if there has been any changes in their general health. Each participant will be informed of the purpose of this attendance logging and must agree to compliance before participating in the activity.

Society details will also be logged for each event. Details will include the activity date, activities planned and location.

Isolation Area: 2.4 - 2.7

When planning our activities, an isolation area will be determined by all members and approved by the covid-19 officers in advance of activity commencement. A risk assessment is also carried out on that activity prior to commencement

In the event of a suspected case of Covid-19, we have created a process to handle this

which can be read in the document *“Dealing with Covid-19”*.

This process has been communicated to all members of the society and will be reviewed and updated in response to any changes in government guidelines. We will review changes in government guidelines weekly.

Section 3: Covid-19 prevention and Control Measures

Control process: 3.2 - 3.10

As mentioned in section 2, each participant will be required to fill out our health screening quiz prior to initial commencement of any activity or if there have been any changes in a participant's general health. The questionnaire called *“Covid-19 Health screen”* will be reviewed (and updated if necessary) weekly according to government guidelines.

The maximum number of people per area will change in response to government guidelines.

In order to further maintain a safe environment, the equipment used during events will be cleaned. Our process for cleaning our equipment is available in the document *“Equipment Management”*.

Section 4: Training and Induction

Induction plan: 4.1 - 4.10

All society members are required to complete the health screening quiz. It is the Society's member's responsibility to notify the Society COVID-19

Coordinator or the Society Committee if their declaration has changed, and they must not participate in DCU Society activity if that is the case.

Finally members must read our document "*Dealing with Covid-19*". This will cover physical distancing, hand and respiratory hygiene, responding to symptoms in oneself and others and advice on transport and accommodation. In which additional instructions are put in place for those with disabilities or those that are vulnerable or in an environment with vulnerable people.

Once these requirements have been fulfilled, the member in question may return to activity on campus.

Section 5: Essential Protocol Features

The environment of each event will be split into 3 sections. The general area where main activities will take place. The isolation area where anyone showing symptoms of covid 19 will be placed in. And the Observation area, where committee members and at least 1 covid-19 must be at all times during the event.

There will be no common areas in our events nor will there be any society activity that requires one.

Each event will be timetabled a week in advance in order to calculate the time spent and minimise contact risk.

See "*Dealing with Covid-19*" for our no handshake policy as well as advice on hygiene.

Our protocol for the use of toilets can be seen in the "*Use of Toilets*" document.

There will be a sanitizer source available in the 3 sections of each event, the locations of which must be determined a week in advance of each event. If there are no sanitizers available at the time, members will be asked to bring their own hand sanitizers.

Our PPE policies may be viewed in the "PPE Policies" document.