

# The Constitution of DCU Rock Climbing Club

- 1. Name of Club**
  - 1.1. The name of the club shall be the Dublin City University Rock Climbing Club (DCURCC).
- 2. Aims and Objectives**
  - 2.1. The aims and objectives of the club shall be as follows:
    - 2.1.1. To increase and promote awareness of climbing as a sport.
    - 2.1.2. To provide a forum for people to experience climbing.
    - 2.1.3. To educate people on the various technical and safety aspects of climbing as a sport.
- 3. Members**
  - 3.1. Membership of the club shall be open to all students and staff of the college.
  - 3.2. Membership shall be obtained by paying the appropriate fee as set by Club Life Committee (CLC) guidelines.
  - 3.3. All members shall be bound by this constitution.
  - 3.4. The club recognises the importance that
    - 3.4.1. Associate membership will be available to graduates, former student members, and persons not affiliated with DCU.
    - 3.4.2. Associate members shall pay an annual membership fee to the club. The amount of this fee is to be as determined by the club's governing committee. This fee will be an appropriate multiple of student membership, so as to cover insurance, contribution, association with governing bodies, and any other related fees which may arise which are not covered by Dublin City University (DCU) for non-students.
    - 3.4.3. Associate members shall be ineligible for election to the club's governing committee.
    - 3.4.4. Associate members shall be entitled to attend all general meetings of the club.
    - 3.4.5. Voting rights of associate members at general meetings of the club shall be determined by the committee.
    - 3.4.6. The rights of an associate member shall not exceed those of a student member of the club. Nothing in this section shall prevent the club bestowing honorary membership upon a former member of DCURCC.
    - 3.4.7. Former student members are eligible to compete on behalf of DCURCC in sporting events for one year following departure from DCU. This is in conjunction with the rules and regulations set by the event organiser.
- 4. Committee**
  - 4.1. The club shall have a governing committee.
  - 4.2. The committee shall run the club on behalf of the members and in accordance with the aims and objectives.
  - 4.3. Committee decisions shall be decided by majority voting.
  - 4.4. A quorum shall be four committee members.
  - 4.5. The committee shall consist of:
    - 4.5.1. Chairperson
    - 4.5.2. Secretary
    - 4.5.3. Treasurer
    - 4.5.4. Public Relations Officer (PRO)
    - 4.5.5. Trips and Events Officer
    - 4.5.6. Equipment Officer
    - 4.5.7. Training Officer
    - 4.5.8. Safety Officer
    - 4.5.9. Inclusivity Officer
    - 4.5.10. First Year Representative
    - 4.5.11. Two Ordinary members
    - 4.5.12. Member
    - 4.5.13. Intervarsity Officer
  - 4.6. The term of office of these elected officers shall be one year.
  - 4.7. A person cannot hold the same office for more than two successive years.
- 5. Election of Committee**
  - 5.1. The committee members shall be democratically elected at an Annual or Extraordinary General Meeting.
  - 5.2. To seek election to the committee each candidate must have 2 nominations by current members of the club.
  - 5.3. The positions of First Year Representative and Ordinary Member shall be elected at an EGM at the beginning of the academic year.
- 6. Duties of Committee**

- 6.1. The Chairperson shall be the chief officer of the club whose functions include chairing all meetings of the committee and officiating at meetings of the club. They shall preserve order and decorum, and uphold and enforce The Constitution.
- 6.2. The Secretary's function shall be to deal with all correspondence and records of the club and to notify all members of meeting times. They shall duly record the minutes of both committee and general assembly meetings. Should the chairperson be absent, it is the duty of the secretary to perform the chairperson's role and act as acting chairperson.
- 6.3. The Treasurer's function shall be to administer the funds of the club and to maintain accounts and budgets. They shall act as liaison with related industries and co-ordinate obtaining sponsorship for the club with the office of PRO.
- 6.4. The PRO shall be responsible for the advertising of all functions of the club through all means possible. The office of PRO shall have the responsibility of organising all receptions held by the club, aided where necessary by other committee members.
- 6.5. The Trips and Events Officer shall be responsible for organisation and coordination of all club events. They shall work in conjunction with all relevant internal and external bodies in order to organise any trip or event.
- 6.6. The Equipment Officer shall be responsible for the upkeep and storage of all club equipment. They shall be responsible for the lending of gear to club members and its safe return. They shall work in conjunction with the Treasurer for purchasing new equipment. The Equipment and Training Officer will advise the Chairperson, Secretary and Treasurer of the need to replace and/or decommission equipment. Following any necessary consultation the appropriate action will be taken with the approval of all officers involved.
  - 6.6.1. Decommissioned equipment shall not be sold, given away, or distributed by the club for any reasons.
  - 6.6.2. Equipment will be decommissioned in accordance with the club's Code of Safe Practice.
- 6.7. The Training Officer shall be responsible for the upkeep and improvement of a suitable level of rock climbing related training and knowledge across the club. They shall strive to ensure that the members of the club have the opportunity to grow and improve as in the sport through any training deemed suitable by the committee. The components of said training may include but are not limited to:
  - 6.7.1. Outdoor skills: Bouldering, Trad climbing, and Sport climbing
  - 6.7.2. Indoor skills: Bouldering, Lead climbing, Coaching, Route Setting, and Site Specific Training
- 6.8. The Safety Officer will manage club activities to ensure the safety and wellbeing of members and third parties who may be affected by the activities of the club. The Safety Officer is responsible for the club's Code of Safe Practice. The Code of Safe Practice must be reviewed and submitted with the grant application on an annual basis.
- 6.9. The responsibility of the Inclusivity Officer is to liaise between the committee and the climbing membership located on other campus locations. They are to represent any needs or concerns regarding such members. The officer will operate with the goal of encouraging membership and participation of the members on different campi.
- 6.10. The responsibility of the First Year Representative is to represent all members who are in their first year of the club at committee meetings and to inform the committee promptly of any needs or concerns regarding such members. It is beneficial but not required that this officer is a first year themselves.
- 6.11. The ordinary members are to make themselves available to help and assist other officers in their tasks and responsibilities.
- 6.12. The Intervarsity Officer sole job is the organisation and running of the hosting of the Irish College Climbing Intervarsity Competition in DCU. This role is only active in years when DCU is the host of said competition. The Intervarsity Officer may appoint a committee to assist with anything Intervarsity related. The composition of said committee is at the discretion of the Intervarsity Officer and may include non-Rock-Climbing-Committee members. All decisions regarding the intervarsity competition and intervarsity committee must be finalized by the Intervarsity Officer in accordance with DCU Policy.
- 6.13. The committee shall endeavour to meet fortnightly during term time, at which a majority of the committee must attend.

**7. Dismissal and Resignation of Committee Members**

- 7.1. No member of the committee shall be dismissed from the office unless
  - 7.1.1. Written notice to seek such dismissal, signed by at least 10% of the members of the club, is received four working days prior to a committee meeting at which such dismissal shall be debated.
  - 7.1.2. The resolution is passed by at least a two thirds voting majority at the meeting.
- 7.2. A committee member wishing to resign must submit a letter in writing declaring that intention to the secretary, who will immediately inform the committee as a whole. The committee member must remain in office for a minimum time period of two weeks thereafter, so that an EGM can

be held to elect a replacement. In cases where an EGM cannot be held by said date their responsibilities shall be delegated to another committee member until such an election can take place.

**8. Equipment**

- 8.1. A member may borrow club equipment after they receive permission from the Equipment Officer in agreement with one of the Chairperson, Secretary, Treasurer, or Sporting Captain and sign for it in person.
- 8.2. If a committee member recalls borrowed equipment from a member they should make every effort to return it as soon as possible.
- 8.3. Any damage to or loss of equipment must be reported to the Equipment Officer immediately. Said equipment must be replaced by the member responsible for the loss/damage, *if said damage occurs due to negligence or misuse*. This provision extends to loaned equipment also.

**9. Meetings**

- 9.1. There shall be an Annual General Meeting (AGM) held each year.
- 9.2. Quorum of a General Meeting shall be a majority of the committee members and 5% of the ordinary membership.
- 9.3. The business of the AGM shall also include an annual report given by the outgoing chairperson and treasurer.
- 9.4. An Extraordinary General Meeting (EGM) shall be convened if
  - 9.4.1. 5% of the ordinary membership of the club request one.
  - 9.4.2. A quorum of the committee request one.
  - 9.4.3. A vacancy on the current committee occurs and there is a need to elect a replacement.
- 9.5. Elections for the offices of the committee shall take place at the AGM, and at an EGM, except in cases where there are no eligible candidates.
- 9.6. The committee shall convene a General Meeting when appropriate.
- 9.7. Notice of all General Meetings shall given to the membership at least four working days prior to the date of the meeting.
- 9.8. At a meeting any member may propose a resolution relating to the business of the club. The resolution shall be voted on by a show of hands; unless a secret ballot is demanded by any two members. A declaration by the chairperson that the resolution is carried shall be conclusive evidence that the resolution has passed or failed.
- 9.9. No resolution may contravene DCU policy.

**10. General**

- 10.1. There shall be a president of the club who shall be a full staff member in compliance with the regulations set down by the CLC of DCU.
- 10.2. All committee positions shall be voluntary.
- 10.3. Notice of a proposal to seek an amendment to this constitution shall be given to members at least four working days prior to the meeting at which such proposal shall be considered. Such a proposal must receive the approval of two thirds of the members present at such meeting.
- 10.4. Each member shall be entitled to receive a copy of this constitution, on demand, free of charge.
- 10.5. In joining the club, members agree to be bound by the rules and regulations of the club as stipulated by the committee. Members violating these rules may be have their membership revoked and no monies refunded, for persistent breaches or extremely serious breaches, as deemed by a majority of the committee.