

CONSTITUTION FOR DCU FOTOSOC (DUBLIN CITY UNIVERSITY PHOTOGRAPHY SOCIETY)

SECTION ONE - NAME AND ENTITY

1.1 The name of the Society is the DCU Fotosoc, hereinafter referred to as 'the Society'.

SECTION TWO - AIMS AND WORK OF THE SOCIETY

2.1 To organise various activities on campus throughout the year, including workshops, speakers from photography backgrounds, trips abroad to scenic locations or where our members can learn about photography.

2.2 To organise fundraising events to fund our weekly activities.

2.3 To raise awareness for our society and gain more interest in photography around campus.

2.4 Fostering and developing a positive attitude to learning about and doing photography on campus and students making the most of their spare time in college.

2.5 To promote a positive and inclusive attitude and atmosphere amongst the student body who interact with the Society.

2.6 To make available appropriate equipment for members to aid their photographic learning experience.

SECTION THREE – MEMBERSHIP

3.1 The Society shall consist of the Honorary Membership and the Ordinary Membership.

3.1.1 Honorary Members

The Society may, from time to time, elect to bestow honorary membership of the Society for life upon any individual who has not attended the College within the last four years.

3.1.2 Ordinary Members

Any member of Dublin City University Students' Union (DCUSU) may become an Ordinary member of the Society by paying the subscription to the Treasurer and signing the Book of Members.

3.1.2.1 Any eligible person may become a member of the Society without paying the

Subscription fee, should the Chairperson and the Treasurer allow it.

3.1.2.2 Ordinary Membership shall last until the beginning of the next academic year.

SECTION FOUR – GOVERNING EXECUTIVE COMMITTEE

4.1 The Society shall have a Governing Executive Committee (The Committee).

4.2 The Committee shall run the society on behalf of its members and in accordance with the aims and objectives and in compliance with the regulations set down by the Societies & Publications Committee.

4.3 Although decisions should be arrived at by the consensus of the committee (where possible), committee decisions shall be decided by majority voting.

4.4 A quorum shall be $\frac{2}{3}$ of committee members.

4.5 The Committee shall consist of:

- Chairperson
- Vice Chairperson
- Secretary
- Treasurer
- Public Relations Officer
- Brand Design Officer
- Head Events Officer
- Vice Events Officer
- Equipment Officer
- Webmaster
- Curation Officer
- First Year Rep
- 2x Ordinary Members

4.6 The Term of Office of these elected officers shall be one academic year.

4.7 A person shall not hold the same office for more than 2 successive academic years.

SECTION FIVE- EQUIPMENT

5.1 There will be the following conditions for loaning equipment. (Equipment includes cameras, lenses, tripods, SD cards, flashes and Batteries.)

5.2 When a camera or other piece of equipment is borrowed by a member, that member assumes all responsibility for its safety. They are fully responsible for any breakages, losses, thefts, etc until it is safely returned.

5.3 The equipment being borrowed is exclusively for the use of the named borrower and must not be passed on to any third party under any circumstances.

5.4 Never force anything on the camera. If you have an issue, the equipment is to be brought straight back to the equipment officer.

5.5 Loans of equipment will be granted following attendance to instructional workshops.

SECTION SIX - THIS CONSTITUTION

6.1 Amendments

6.1.1. This Constitution may be amended by two-thirds of present voting members electing to do so at an EGM or AGM provided that ten days written notice has been given to the Committee.

6.1.2. In the event where extraordinary changes have to be made to this constitution, the chairperson does NOT have to give ten days written notice, but has to receive a 2/3 consenting vote to the amendments made within the constitution, by their committee persons. (In accordance with sections 11.1 and 11.2)

6.2 Definitions

6.2.1 Where 'Notice' is mentioned, any written form of notice will be acceptable under the terms of this Constitution. Where 'Public Notice' is mentioned, e-mails and/or posters shall be the primary method of giving such notice.

6.2.2 Where 'Days' are mentioned, this shall indicate days within the college teaching term,

and shall include weekdays and bank holidays.

6.2.3 Where 'Election' or 'Election Process' is mentioned, this shall indicate the Nominations and Hustings processes as well as the voting and announcements processes.

6.3 Revocation

This is the constitution of DCU Fotosoc. All previous constitutions are hereby revoked. However membership, elections, appointments and policies previously adopted under the previous constitutions are not invalidated or made operable as a result of this revocation.

SECTION SEVEN – ELECTION OF COMMITTEE

7.1 The Committee Members shall be democratically elected at the Annual General Meeting (AGM) or at an Extraordinary General Meeting (EGM).

7.1.1 In the event of the integration of a new or vacant role, a unanimous vote from the elected committee for the upcoming year will allow a maximum of 1 new elected committee member to a vacant position for that upcoming year.

7.2 To seek election to the Committee, each candidate must have 2 nominations by current members of the society.

7.3 In the occurrence of two people receiving equal amounts of votes for the same position, the decision will be left to a vote from the Governing Executive Committee, if there is still no resolution, the decision will be left to the current chair

SECTION EIGHT – DISMISSAL AND RESIGNATION OF COMMITTEE MEMBERS

8.1 No member of the committee shall be dismissed from office unless:

8.1.1 Written notice of a resolution to seek such a dismissal, signed by 10% of the members of the society, is received 4 working days prior to a general meeting at which such a resolution shall be debated.

8.1.2 $\frac{2}{3}$ of the Governing Executive Committee may also call a meeting to debate the dismissal of another committee member.

8.2 A resolution to dismiss a committee member shall be passed by a simple majority vote at the relevant and quorate meeting.

8.3 A committee member wishing to resign must submit a letter in writing declaring that intention to resign to the Secretary, who will immediately inform the committee as a whole. The responsibilities of that person shall be delegated to other committee member(s) until a by-election can be held to re-elect a new person to the position.

SECTION NINE – MEETINGS

9.1 There shall be an Annual General Meeting (AGM) held each year.

9.2 The AGM shall be held no later than in the final month of the Academic year where the main committee members will be elected (where possible).

9.3 Elections for the offices of the Governing Executive Committee shall take place at this meeting.

9.4 A quorum of the meeting shall be 2 Governing Executive Committee members and 10% of the ordinary membership.

9.5 The business of the AGM shall include elections of the relevant Executive Governing Committee as well as annual reports from the outgoing Governing Executive Committee (which should include a Treasurer's report on the finances of the society).

9.6 An Extra-ordinary General Meeting (EGM) shall be convened if:

9.6.1 10% of the ordinary membership of the society requests such a meeting in writing.

9.6.2 A quorum of the Governing Executive Committee requests such a meeting in writing.

9.6.3 A vacancy on the current committee occurs and there is a need to elect a replacement.

9.7 Elections for the offices of the Governing Executive Committee shall take place at the AGM or EGM (where relevant).

9.8 Notice of all meetings shall be given to the membership at least 3 working days prior to the date of the meeting.

9.9 At a meeting, a member may propose a resolution relating to the business of the Society. The resolution shall be voted on by a show of hands and a declaration by the Chairperson that the resolution is carried (unless a secret ballot is demanded by any 5 members) shall be conclusive evidence that the resolution has passed or failed.

9.10 In the event that the Chairperson's resolution (9.9) is challenged a recount of the votes will be administered in which a number of appropriate people will be appointed by the committee as "tellers" to count the votes. The result will be announced by the Chairperson or the Vice-Chairperson (where requested by the general meeting).

9.11 No resolution may contravene DCU policy or Societies & Publications Committee.

SECTION TEN - GENERAL

10.1 There shall be a President of the Society who shall be a staff member in compliance with the regulations set down by the Societies & Publications Committee.

10.2 The membership fee for the Society shall be in compliance with the conditions set down by the Societies & Publications Committee.

10.3 Each member of the Society shall be entitled to receive a copy of this Constitution, on demand, free of charge.

10.4 In the event of a clash with the Societies & Publications Committee Constitution, the Societies & Publications Committee Constitution shall take precedence above this constitution and is subject to Sports Societies Committee at all times.

10.5 In joining the Society, members agree to be bound by the rules and regulations of the Society as laid down in this constitution and by the Governing Executive Committee. Members violating these rules and regulations shall be answerable to the committee and may have their membership revoked and no monies refunded, for persistent breaches or extremely serious breaches, as deemed by a majority of the committee. In the event that the committee cannot resolve a dispute with a member(s), the Societies & Publications Committee shall rule on the matter and its decision is final.

SECTION ELEVEN – AMENDMENTS TO THIS CONSTITUTION

11.1 Notice of a proposal to seek an amendment to this Constitution shall be given to the members at least 3 days prior to the meeting at which such a proposal shall be considered.

11.2 A proposal to amend this Constitution must receive the approval of $\frac{2}{3}$ of the members present and entitled to vote at the relevant meeting.