

# DUBLIN CITY UNIVERSITY: Games Society CONSTITUTION

## **1. Name of Society:**

- 1.1. The name of the society shall be the Dublin City University Games Society (Games Soc).

## **2. Aims & Objectives:**

The society shall work to promote games as demanded by the membership in the following forms:

PC Games

Console Games

Traditional and Tabletop Games (Role-playing, Card, Strategy and Board Games)

And Others

The aims and objectives of the Society are as follows:

- 2.1. To encourage gaming in all forms within the University, and to provide an opportunity for as many people as possible to enjoy gaming.
- 2.2. To provide a selection of gaming materials for use by the membership.
- 2.3. To provide game based activities and services to the membership.
- 2.4. To help give the membership a greater appreciation for and interaction with the gaming industry
- 2.5. To organise any other event that further promotes the society around the University as an outstanding society.
- 2.6. To create a friendly environment for all members to enjoy regardless of race, color, religion, creed, sex, sexual orientation, pregnancy and pregnancy related conditions, gender identity, national origin, ancestry, age, veteran status, disability, educational background and whether or not they believe pineapple should or should not be on pizza.

## **3. Members:**

- 3.1. Membership of the society shall be open to all students and staff of the University.
- 3.2. Membership shall be obtained by paying the appropriate fee and signing the Roll of Members for the current academic year.

- 3.3. The Society recognizes the importance, experience and knowledge that graduates and former students bring to the society, therefore we will endeavour to maintain contact with such former members as wish to retain their connection with the Society.
- 3.4. To this end the Governing Executive Committee of the Society shall be empowered to create a class of "Associate Member" of the Society.
- 3.5. Graduate Membership shall be open to former members of the society who are no longer students of Dublin City University. It shall not be a requirement of associate membership that such members should hold a degree or any other academic award given by Dublin City University
- 3.6. Associate Members shall pay an annual membership fee to the Society. The amount of this fee shall be determined by the Governing Executive Committee, but may be altered by a majority vote at a general meeting of the Society. The associate membership fee shall not be less than the ordinary membership fee and no more than 10 times the ordinary membership fee.
- 3.7. Associate Members shall be ineligible for election to the society's governing committee
- 3.8. Associate Members shall be entitled to attend all general meetings of the society. Voting rights of associate members at general meetings shall be determined by the Governing Executive Committee and may be altered by a majority vote at a general meeting of the society.
- 3.9. Other rights of Associate Members shall be determined by the Governing Executive Committee but may also be granted or revoked by a majority vote at a general meeting of the Society
- 3.10. The rights of an Associate Member shall not exceed those of an ordinary member of the society
- 3.11. All members shall be bound by this constitution.

#### **4. Governing Executive Committee:**

- 4.1. The Society shall have a Governing Executive Committee (The Committee).
- 4.2. The committee shall run the society in accordance with the aims and objectives of the Society, its constitution and on behalf of the members.
- 4.3. The Committee shall run the society on behalf of its members and in accordance with the aims and objectives and in compliance with the regulations set down by the Society Life Committee.
- 4.4. Although decisions should be arrived at by the consensus of the committee (where possible), committee decisions shall be decided by majority voting. Committee members may choose to abstain from any and all committee votes. In the

case of a tied vote, if such a vote is not resolved within a week the vote is opened to all members.

4.5. A quorum shall be half the number of committee members.

4.6. The Committee shall consist of these core positions:

- Chairperson
- Secretary
- Treasurer
- Public Relations Officer
- 1<sup>st</sup> Year Representative

And optional positions such as, but not exclusive to;

- Community Manager
- Trips and Events Officer
- Console Officer
- PC Officer
- Traditional and Tabletop Gaming Officers
- Webmaster
- 2x Extraordinary Member
- St.Pats Rep
- Safety and Accessibility Officer

4.7. The Term of Office of these elected officers shall be one academic year.

4.8. A person shall not hold the same office for more than 2 successive years.

4.9. The 1st Year representative on a committee must be in their 1st Year of study in DCU.

4.10. All committee members must be members of the society.

## **5. Election of the Governing Executive Committee:**

5.1. The Committee Members shall be democratically elected at the Annual General Meeting (AGM) or at an Extraordinary General Meeting (EGM).

5.2. To seek election to the Committee, each candidate must have 2 nominations by current members of the society and be a member of the society.

5.3. Each candidate must give a speech that must not exceed a certain time limit that is decided by the current governing committee and after answering questions the members present at the meeting may have.

5.4. If 5 or more people vote for, a secret ballot vote is held, otherwise a vote is decided by a show of raised hands.

- 5.5. If there are more than 2 candidates, a vote by proportional representation by single transferable vote shall be held.
- 5.6. The candidate with the majority vote shall be elected for the position they ran for.

## **6. Duties of the Governing Executive Committee:**

- 6.1. The Chairperson shall be the Chief Officer of the society whose functions include chairing all meetings of the committee, officiating at meetings of the society and co-ordinate the activities of the society. The chair shall deal with external correspondence and maintain records of the contribution outside bodies have had for the society and to give notice to all members of these contributions.
- 6.2. The Chair of any meeting shall have an ordinary vote at committee meetings and meetings of the society. In the event of a tied vote on any matter she/he shall have the casting vote.
- 6.3. The Secretary's function shall be to deal with all correspondence and records of the society. They keep minutes of all committee meetings, of all general meetings, of the Annual General Meeting or any other meetings relating to the business of the society when requested by the committee, they shall manage the mailing list and they shall give notice to all members of the society's meetings, events, and functions, will be acting Chairperson in case of Chairpersons absence .
- 6.4. The Treasurer's function shall be to administer the funds of the society and to maintain accounts and budgets. They shall also be responsible for the maintenance of accounts subject to the decision of the committee in compliance with the regulations set down by the Society Life Committee of DCU. The Treasurer shall keep full records of income and expenditure of the society. The Treasurer shall also keep a record of who authorized various expenditures and shall issue receipts.
- 6.5. At least 2 signatories on the Society bank account shall sign all cheques and withdrawal forms for the Society's bank account.
- 6.6. Any 2 signatories on the Society bank account may sign cheques and withdrawal forms for the society on consultation with the Society Life Committee.
- 6.7. Unless otherwise designated, the treasurer shall be responsible for the fixed and current assets of the society in compliance with the regulations set down by the Society Life Committee.
- 6.8. The Public Relations Officer (along with the Secretary and Community Manager) shall be responsible for the advertising of all functions of the society through graphical aid.
- 6.9. The Public Relations Officer (along with the Secretary and Community Manager) shall promote the society and organise recruitment.
- 6.10. The Community Manager shall manage the society's online presence on all relevant social media platforms. They shall also manage correspondence on said online platforms.

- 6.11. The Trips and Events Officer shall manage the organization of all events outside of the regular events schedule, all off campus trips and with correspondence with all third parties of said events and trips.
- 6.12. The Console Events Officers shall coordinate the organisation of any and all console based events.
- 6.13. The PC Events Officers shall coordinate the organisation of any PC based events and general game server maintenance.
- 6.14. The Traditional and Tabletop Events Officers shall coordinate the organisation of any and all traditional & tabletop gaming events.
- 6.15. The Webmaster shall ensure the society's website is kept up to date and functional. They shall also ensure the running of the online portion of the society's annual Humans Vs Zombies game.
- 6.16. The St. Pats Representative shall represent views and interests of society members who are primarily studying on the St.Patrick's campus and the All Hallows campus.They shall also manage the organization of events based on said campuses in conjunction with the Trips and Events Officer.
- 6.17. The First Year Representative shall represent the views and interests of first year society members. They shall assist in the day-to-day activities of all committee members as well as the society in general.
- 6.18. The Extra-Ordinary member shall assist in the day-to-day activities of all committee members as well as the society in general. They shall also organise any WildCard night related events
- 6.19. The Safety and Accessibility Officer shall execute the duties of COVID-19 coordinator and Accessibility Contact as defined by DCU Clubs and Socs mandates. Should the position fail to be elected the duties may be assigned to another member of the Governing Executive Committee subject to approval of no less than half of the committee.

## **7. Dismissal and Resignation of Committee Members:**

- 7.1. No member of the committee shall be dismissed from office unless:
  - Notice of resolution to seek such dismissal, signed by at least 20% of the members of the society or half the current committee is received an academic week prior to the general meeting at which such resolution shall be debated.
- 7.2. The resolution shall be passed by a majority voting at the meeting.
- 7.3. A committee member may be deemed to have resigned should they be absent for 3 meetings in a row without apologies.

## **8. Meetings:**

- 8.1. There shall be an Annual General Meeting (AGM) held each year.
- 8.2. The A.G.M. shall take place in March or April at a date set by the outgoing committee. In the event that the committee fails to announce an A.G.M. the membership shall be empowered to call one.
- 8.3. Elections for the offices of the Governing Executive Committee shall take place at this meeting. Should a vacancy arise on the committee during the year the committee has the right to fill the vacancy for an interim period of up to 2 academic weeks until an E.G.M. is held.
- 8.4. A quorum of the meeting shall be at least half the current Governing Executive Committee members and 10% of the ordinary membership or 30% of the ordinary membership in the case the current committee fails to call an AGM or make quorum.
- 8.5. The business of the AGM shall include elections of relevant Executive Governing Committee as well as annual reports from the outgoing Governing Executive Committee (which should include a Treasurer's report on the finances of the society given by the outgoing Chairperson and Treasurer).
- 8.6. An Extra-ordinary General Meeting (EGM) shall be convened if:
  - 20% of the ordinary membership of the society requests such a meeting in writing.
  - 3 of the Governing Executive Committee requests such a meeting in writing.
  - Within two weeks of a vacancy on the current committee occurs and there is a need to elect a replacement.
- 8.7. Elections for the offices of the Governing Executive Committee shall only take place at the AGM or an EGM (where relevant).
- 8.8. Notice of all meetings shall be given to the membership at least 6 academic days prior to the date of the meeting.
- 8.9. A written submission by 40% of the membership that the notice given was inadequate shall be deemed sufficient to make such a meeting invalid.
- 8.10. In the event of the non-presence of the Chairperson of the society along with the non-presence of the Vice Chairperson, a resolution may be proposed as the first item on the agenda to appoint a temporary chairperson for the meeting. Such a Chairperson need not be a member of the committee.
- 8.11. At a general meeting of the society any member of the society may propose a resolution relating to the business of the society. Such a vote may put a standing order into place, so long as such an order does not contradict this constitution.
- 8.12. All resolutions shall be passed by a vote of members.
- 8.13. All resolutions must gain the support of the majority of members present in order to be declared to have been to have passed by the Chairperson.
- 8.14. No resolution may contravene DCU policy or Society Life Committee.

## **9. General:**

- 9.1. There shall be a President of the Society who shall be a staff member in compliance with the regulations set down by the Society Life Committee.
- 9.2. The membership fee for the Society shall be in compliance with the conditions set down by the Society Life Committee.
- 9.3. Each member of the Society shall be entitled to receive a copy of this Constitution, on demand, free of charge.
- 9.4. In the event of a clash with the Society Life Committee Constitution, the Society Life Committee Constitution shall take precedence above this constitution.
- 9.5. In joining the Society, members agree to be bound by the rules and regulations of the Society as laid down in this constitution and by the Governing Executive Committee. Members violating these rules and regulations shall be answerable to the committee and may have their membership revoked and no monies refunded, for persistent breaches or extremely serious breaches, as deemed by a majority of the committee. In the event that the committee cannot resolve a dispute with a member(s), Society Life Committee shall rule on the matter and its decision is final.
- 9.6. The membership fee shall be in compliance with the conditions set by the S.L.C.
- 9.7. It is the duty of the committee to ensure that the membership knows of this constitution and particulars of this paragraph.
- 9.8. Unless deemed impossible by circumstances beyond the control of the committee a current copy of this constitution shall be made available on the Internet.
- 9.9. It is the duty of the committee to review this constitution once annually at the AGM to ensure its upkeep and availability to all society members. Failure to do so is grounds for dismissal of the current chairperson. This document shall be reviewed at every AGM held during the academic year.
- 9.10. All committee positions shall be honorary

#### **10. Amendments to this Constitution:**

- 10.1. Notice of a proposal to seek an amendment to this Constitution shall be given to the members at least an academic week prior to the meeting at which such a proposal shall be considered and signed by at least 3 committee members, or 10% of the membership.
- 10.2. A proposal to amend this Constitution must receive the approval of half of the members present and entitled to vote at the relevant meeting.