

DUBLIN CITY UNIVERSITY: Games Society Constitution

1. Name of Society:

- 1.1. The name of the society shall be Dublin City University Games Society (henceforth referred to as "Games Soc").

2. Aims & Objectives:

The aims and objectives of the Society are as follows:

- 2.1. To encourage gaming in all forms within the University, and to provide an opportunity for as many people as possible to enjoy gaming.
- 2.2. To provide a selection of gaming materials for use by the membership.
- 2.3. To provide game based activities and services to the membership.
- 2.4. To help give the membership a greater appreciation for and interaction with the gaming industry.
- 2.5. To organise any other event that further promotes the society around the University as an outstanding society.
- 2.6. The development of friendships between individuals based on mutual interests of gaming.
- 2.7. To create a friendly environment for all members to enjoy regardless of protected characteristics or current life situations.

3. Members:

- 3.1. Membership of the society shall be open to all students and staff of the University.
- 3.2. Membership shall be obtained by paying the appropriate fee and signing the Roll of Members for the current academic year.
- 3.3. The Society recognizes the importance, experience and knowledge that graduates and former students bring to the society, therefore we will endeavour to maintain contact with such former members as wish to retain their connection with the Society.
- 3.4. To this end the Governing Executive Committee of the Society shall be empowered to create a class of "Honorary Member" of the Society.
- 3.5. Graduate Membership shall be open to former members of the society who are no longer students of Dublin City University. It shall not be a requirement of

honorary membership that such members should hold a degree or any other academic award given by Dublin City University.

- 3.6. Honorary Members shall be ineligible for election to the society's governing committee.
- 3.7. Honorary Members shall be entitled to attend all general meetings of the society. Voting rights of honorary members at general meetings shall be determined by the Governing Executive Committee and may be altered by a majority vote at a general meeting of the society.
- 3.8. Other rights of Honorary Members shall be determined by the Governing Executive Committee but may also be granted or revoked by a majority vote at a general meeting of the Society.
- 3.9. The rights of an Honorary Member shall not exceed those of an ordinary member of the society.
- 3.10. All members shall be bound by this constitution.

4. Governing Executive Committee:

- 4.1. The Society shall have a Governing Executive Committee (The Committee).
- 4.2. The committee shall run the society in accordance with the aims and objectives of the Society, its constitution and on behalf of the members.
- 4.3. The Committee shall run the society on behalf of its members and in accordance with the aims and objectives and in compliance with the regulations set down by the Society Life Committee.
- 4.4. Although decisions should be arrived at by the consensus of the committee (where possible), committee decisions shall be decided by majority voting. Committee members may choose to abstain from any and all committee votes. In the case of a tied vote, if such a vote is not resolved within a week the vote is opened to all members.
- 4.5. A quorum shall be half the number of committee members.
- 4.6. The Committee shall consist of these core positions:

- Chairperson
- Secretary
- Treasurer
- Public Relations Officer
- 1st Year Representative

And optional positions such as, but not exclusive to;

- Vice Chairperson
- 2x Games Night Officers
- 2x Trips and Events Officers
- Extraordinary Member
- Accessibility Officer

4.7. The Term of Office of these elected officers shall be one academic year.

4.8. A person shall not hold the same office for more than 2 successive years.

4.8.1. In the event that a member of the Committee resigns or is dismissed, their elected successor shall only be permitted to hold the same position a maximum of one more successive year after the current academic year.

4.9. The 1st Year representative on a committee must be in their 1st Year of study in DCU.

4.10. No individual shall hold more than one position in the Committee with the exception of an individual holding First Year Representative. This individual can hold First Year Representative and another role, so long as the second role is achieved during the AGM at the end of the academic year.

4.11. All committee members must be members of the society.

5. Election of the Governing Executive Committee:

5.1. The Committee Members shall be democratically elected at the Annual General Meeting (AGM) or at an Extraordinary General Meeting (EGM).

5.2. To seek election to the Committee, each candidate must have 2 nominations by current members of the society and be a member of the society.

5.3. Each candidate must give a speech that must not exceed a certain time limit that is decided by the current governing committee and after answering questions the members present at the meeting may have.

5.4. If requested by 5 or more members of the society, a secret ballot vote shall be held. Otherwise a vote is decided by a show of raised hands.

5.5. If there are more than 2 candidates, a vote by proportional representation by single transferable vote may be held.

5.6. The candidate with the majority vote shall be elected for the position they ran for.

6. Duties of the Governing Executive Committee:

- 6.1. The Chairperson shall be the Chief Officer of the society whose functions include chairing all meetings of the committee, officiating at meetings of the society and co-ordinate the activities of the society. The chair shall deal with external correspondence and maintain records of the contribution outside bodies have had for the society and to give notice to all members of these contributions.
- 6.2. The Chair of any meeting shall have an ordinary vote at committee meetings and meetings of the society. In the event of a tied vote on any matter she/he shall have the casting vote.
- 6.3. The Vice Chairperson shall assist in the day-to-day activities of the chairperson.
- 6.4. In the absence of the Chairperson, the Vice Chairperson shall assume the responsibilities of a Chairperson.
- 6.5. The Secretary's function shall be to deal with all correspondence and records of the society. They keep minutes of all committee meetings, of all general meetings, of the Annual General Meeting or any other meetings relating to the business of the society when requested by the committee, they shall manage the mailing list and they shall give notice to all members of the society's meetings, events, and functions, will be acting Chairperson in case of Chairpersons absence .
- 6.6. The Treasurer's function shall be to administer the funds of the society and to maintain accounts and budgets. They shall also be responsible for the maintenance of accounts subject to the decision of the committee in compliance with the regulations set down by the Society Life Committee of DCU. The Treasurer shall keep full records of income and expenditure of the society. The Treasurer shall also keep a record of who authorized various expenditures and shall issue receipts.
- 6.7. The Public Relations Officer shall be responsible for the advertising of all functions of the society through graphical aid.
- 6.8. The Public Relations Officer shall promote the society and organise recruitment.
- 6.9. The Public Relations Officer shall manage the society's online presence on all relevant social media platforms. They shall also manage correspondence on said online platforms.
- 6.10. The Trips and Events Officers shall manage the organization of all events outside of the regular events schedule, all off campus trips and with correspondence with all third parties of said events and trips.
- 6.11. The Trips and Events Officers shall be responsible for the organization of any 'wildcard' events.
- 6.12. The Games Night Officers shall coordinate the organisation of the regular games night events.
- 6.13. The Games Night Officers shall be responsible for the booking of rooms, for regular games night events.
- 6.14. The Games Night Officers shall be responsible for the non-cash fixed and current assets of the society in accordance with Societies and Publications Committee regulations.

- 6.15. The First Year Representative shall represent the views and interests of first year society members. They shall assist in the day-to-day activities of all committee members as well as the society in general.
- 6.16. The Extra-Ordinary member shall assist in the day-to-day activities of all committee members as well as the society in general.
- 6.17. The Accessibility Officer shall execute the duties of Accessibility Contact as defined by DCU Clubs and Socs mandates. Should the position fail to be elected the duties may be assigned to another member of the Governing Executive Committee subject to approval of no less than half of the committee.

7. Dismissal and Resignation of Committee Members:

- 7.1. No member of the committee shall be dismissed from office unless one of the following:
- Notice of resolution to seek such dismissal, signed by at least 20% of the members of the society or half the current committee is received an academic week prior to the general meeting at which such resolution shall be debated.
 - An agreement of two-thirds of the full Committee by way of an official vote is held in favour of the dismissal.
 - A committee member may be deemed to have resigned should they be absent for 3 meetings in a row without apologies.
- 7.2. The resolution shall be passed by a majority voting at a general meeting.

8. Meetings:

- 8.1. There shall be an Annual General Meeting (AGM) held each year.
- 8.2. The AGM shall take place in March or April at a date set by the outgoing committee. In the event that the committee fails to announce an AGM the membership shall be empowered to call one.
- 8.3. Elections for the offices of the Governing Executive Committee shall take place at this meeting. Should a vacancy arise on the committee during the year the committee has the right to fill the vacancy for an interim period until an EGM is held.
- 8.4. A quorum of the meeting shall be at least half the current Governing Executive Committee members and 10% of the ordinary membership or 30% of the ordinary membership in the case the current committee fails to call an AGM or make quorum.
- 8.5. The business of the AGM shall include elections of relevant Executive Governing Committee as well as annual reports from the outgoing Governing Executive Committee.
- 8.6. An Extraordinary General Meeting (EGM) shall be convened if:
- 20% of the ordinary membership of the society requests such a meeting in writing.
 - 3 of the Governing Executive Committee requests such a meeting in writing.

- A vacancy on the current committee occurs and there is a need to elect a replacement.
- 8.7. Notice of all meetings shall be given to the membership at least 6 academic days prior to the date of the meeting.
 - 8.8. A written submission by 40% of the membership that the notice given was inadequate shall be deemed sufficient to make such a meeting invalid.
 - 8.9. In the event of the non-presence of the Chairperson of the society along with the non-presence of the Vice Chairperson, a resolution may be proposed as the first item on the agenda to appoint a temporary chairperson for the meeting. Such a Chairperson need not be a member of the committee.
 - 8.10. At a general meeting of the society any member of the society may propose a resolution relating to the business of the society. Such a vote may put a standing order into place, so long as such an order does not contradict this constitution.
 - 8.11. All resolutions shall be passed by a vote of members.
 - 8.12. All resolutions must gain the support of the majority of members present in order to be declared to have been to have passed by the Chairperson.
 - 8.13. No resolution may contravene DCU policy or Society Life Committee.

9. General:

- 9.1. There shall be a President of the Society who shall be a staff member in compliance with the regulations set down by the Society Life Committee.
- 9.2. The membership fee for the Society shall be in compliance with the conditions set down by the Society Life Committee.
- 9.3. Each member of the Society shall be entitled to receive a copy of this Constitution, on demand, free of charge.
- 9.4. In the event of a clash with the Society Life Committee Constitution, the Society Life Committee Constitution shall take precedence above this constitution.
- 9.5. In joining the Society, members agree to be bound by the rules and regulations of the Society as laid down in this constitution and by the Governing Executive Committee. Members violating these rules and regulations shall be answerable to the committee and may have their membership revoked and no monies refunded, for persistent breaches or extremely serious breaches, as deemed by a majority of the committee. In the event that the committee cannot resolve a dispute with a member(s), Society Life Committee shall rule on the matter and its decision is final.
- 9.6. The membership fee shall be in compliance with the conditions set by the SLC
- 9.7. It is the duty of the committee to ensure that the membership knows of this constitution and particulars of this paragraph.
- 9.8. Unless deemed impossible by circumstances beyond the control of the committee a current copy of this constitution shall be made available on the Internet.
- 9.9. It is the duty of the committee to review this constitution once annually at the AGM to ensure its upkeep and availability to all society members. Failure to do so is

grounds for dismissal of the current chairperson. If changes are deemed necessary, the document shall be reviewed at a general meeting held during the academic year.

10. Amendments to this Constitution:

- 10.1. Notice of a proposal to seek an amendment to this Constitution shall be given to the members at least an academic week prior to the meeting at which such a proposal shall be considered and signed by at least 3 committee members, or 10% of the membership.
- 10.2. A proposal to amend this Constitution must receive the approval of half of the members present and entitled to vote at the relevant meeting.