

Constitution of DCU Aikido Club

Article I. Name of Club

Section 1.01 The name of the club shall be the DCU Aikido Club hereafter called the club

Article II. Aims and Objectives

Section 2.01 The aims and objectives of the club shall be as follows:

- (a) To teach and promote the Japanese Martial Art of Aikido.
- (b) To provide a forum for people to experience Aikido.
- (c) To educate people on the various technical and safety aspects of Aikido.

Article III. Members

Section 3.01 Membership of the club shall be open to all students and staff of the college.

Section 3.02 Membership shall be obtained by paying the appropriate fee.

Section 3.03 All members shall be bound by this constitution.

Article IV. The club recognises the importance that

Section 4.01 Graduates and former students can play in the development of a club. It shall therefore endeavor to maintain contact with such former members as wish to retain their connection with the club.

Section 4.02 Graduate and former members of the club who are no longer students of Dublin City University may join as associate members.

Section 4.03 It shall not be a requirement of associate membership that such members should hold a degree or any other academic award given by Dublin City University.

Section 4.04 Associate members shall pay an annual membership fee to the club. The amount of this fee is to be as determined by the committee as stipulated by SCC guidelines on external membership of college clubs.

Section 4.05 Associate members shall be ineligible for election to the clubs governing committee.

Section 4.06 Associate members shall be entitled to attend all general meetings of the club. Voting rights of graduate members at general meetings of the club shall be determined by the committee. These rights may be altered by a majority vote at a general meeting of the club.

Section 4.07 Other rights of associate members shall be as determined by the committee. Rights of associate members may also be granted or revoked by a majority vote at a general meeting of the club.

Section 4.08 The rights of an associate member shall not exceed those of an ordinary member of the club.

Section 4.09 Nothing in this section shall prevent the club bestowing honorary membership upon a graduate or former student of Dublin City University.

Article V. Committee

Section 5.01 The club shall have a governing committee.

Section 5.02 The committee shall run the club on behalf of the members and in accordance with the aims and objectives.

Section 5.03 Committee decisions shall be decided by majority voting.

Section 5.04 A quorum shall be four committee members.

Section 5.05 The committee shall consist of

- (a) Chairperson
- (b) Secretary
- (c) Treasurer
- (d) Public Relations Officer
- (e) Fresher Rep.

Section 5.06 The term of office of these elected officers shall be one year.

Section 5.07 A person should not hold the same office for more than two successive years.

Article VI. Election of Committee

Section 6.01 The committee members shall be democratically elected at an Annual or Extraordinary General Meeting.

Section 6.02 To seek election to the committee each candidate must be nominated by current members of the club.

Section 6.03 The committee can co-opt a member to a temporary position until the AGM.

Article VII. Duties of Committee

Section 7.01 The Chairperson shall be the chief officer of the club whose functions include chairing all meetings of the committee and officiating at meetings of the club. They shall preserve order and decorum, and shall construe and enforce the Constitution.

Section 7.02 The Secretary's function shall be to deal with all correspondence and records of the club and to notify all members of meeting times. They shall duly record the minutes of both committee and general assembly meetings.

Section 7.03 The Treasurer's function shall be to administer the funds of the club and to maintain accounts and budgets. They shall act as liaison with related industries and co-ordinate obtaining sponsorship for the club with the office of PRO.

Section 7.04 The Public Relations Officer (PRO) shall be responsible for the advertising of all functions of the club through all means possible. The office of PRO shall have the responsibility of organising all receptions held by the club, aided where necessary by other committee members.

Section 7.05 The Fresher Rep. shall oversee the needs of freshers within the club.

Article VIII. Dismissal & Resignation of Committee Members

Section 8.01 No member of the committee shall be dismissed from the office unless

- (a) Written notice of a resolution to seek such dismissal, signed by at least 10% of the members of the club, is received four working days prior to a meeting at which such resolution shall be debated.
- (b) The resolution is passed by at least a two thirds voting majority at the meeting.

Section 8.02 A committee member wishing to resign must submit a letter in writing declaring that intention to the secretary, who will immediately inform the committee as a whole. The committee member must remain in office for a minimum time period of two weeks thereafter, so that an EGM can be held to elect a replacement. In cases where an EGM cannot be held by said date their responsibilities shall be delegated to another committee member until such an election can take place.

Article IX. Equipment

Section 9.01 A member may never borrow club equipment.

Section 9.02 Any damaged equipment should be reported to the committee immediately.

Article X. Meetings

Section 10.01 There shall be an Annual General Meeting (AGM) held each year.

Section 10.02 A quorum of a meeting shall be a majority of the committee members and 5% of the ordinary membership.

Section 10.03 The business of the AGM shall also include an annual report given by the outgoing chairperson and treasurer.

Section 10.04 An Extraordinary General Meeting (EGM) shall be convened if

- (a) 5% of the ordinary membership of the society request one.
- (b) A quorum of the committee request one.

Section 10.05 Elections for the offices of the committee shall take place at the AGM and at an EGM except in cases where there are no eligible candidates.

Section 10.06 The committee shall convene a General Meeting when appropriate.

Section 10.07 Notice of all meetings shall given to the membership at least four working days prior to the date of the meeting.

Section 10.08 At a meeting any member may propose a resolution relating to the business of the society. The resolution shall be voted on by a show of hands and a declaration of the chairperson that the resolution is carried, unless a secret ballot is demanded by any two members, shall be conclusive evidence that the resolution has passed or failed.

Section 10.09 No resolution may contravene DCU policy.

Article XI. General

Section 11.01 There shall be a president of the society who shall be a full staff member in compliance with the regulations set down by the Sports Club Committee (SCC) of DCU.

Section 11.02 The membership fee shall be in compliance with the conditions set by the SCC.

Section 11.03 Notice of a proposal to seek an amendment to this constitution shall be given to members at least four working days prior to the meeting at which such proposal shall be considered. Such a proposal must receive the approval of two thirds of the members present at such meeting.

Section 11.04 Each member shall be entitled to receive a copy of this constitution, on demand, free of charge.

Section 11.05 In joining the club, members agree to be bound by the rules & regulations of the system as stipulated by the committee. Members violating these rules may have their membership revoked and no monies refunded, for persistent breaches or extremely serious breaches, as deemed by a majority of the committee.