

Constitution

Dublin City University Swimming & Water Polo Club

Definition of terms

Dublin City University will be abbreviated to DCU.

Annual General Meeting will be abbreviated to AGM.

Sports Clubs Committee will be abbreviated to SCC.

Irish University Swimming and Waterpolo Association will be abbreviated to IUSWA.

Club Activities are defined as any training, galas, matches or other events organized by DCU Swimming & Water Polo Club.

1. Name

- 1.1 The club is officially known as DCU Swimming & Water Polo Club.

2. Aims and Objectives

- 2.1 Its aim is to promote the sports of swimming, water polo, lifesaving and other associated water disciplines in DCU.

3. Membership

- 3.1 Full Membership is open to all registered students, staff and graduates of DCU who pay the appropriate fee.
- 3.2 Membership is also open to Staff and Students of other qualifying affiliated institutions.
- 3.3 Membership fee shall be in compliance with the conditions set by the SCC.
- 3.4 Membership is conferred ex-officio on all employed Coaches in the Club.
- 3.5 It is deemed that all members shall have agreed to abide by the Club constitution.
- 3.6 A member who leaves the Club must return all perpetual trophies in his / her possession belonging to the Club before he / she may be granted a letter of release or clearance certificate.

Affiliation

1. The Club shall be affiliated to the SCC and the IUSWA.

2. The rules of the SCC and the IUSWA shall be observed in all swimming, water polo and water safety competitions and in the general running of the Club.
3. Only properly affiliated and paid up members may compete for the Club.

4. Committee

- 4.1 The Club shall have a governing committee.
- 4.2 The committee will run the club on behalf of the members and in accordance with the club's aims and objectives.
- 4.3 Committee decisions shall be decided by majority voting. A quorum shall be no less than three (3) committee members.
- 4.4 The committee shall consist of the following:
 - i President
 - ii Chairperson
 - iii Treasurer
 - iv Secretary
 - v Public Relations Officer
 - vi Water Polo Officer
 - vii Safety Officer
 - viii Equipment Officer
 - ix Sponsorship Officer
 - x Lifesaving Officer
- 4.5 There shall be no more than 10 members on the committee, and no less than 5. Positions i-v listed as per article 4.4 must be held by separate people.
- 4.6 The committee shall be elected at the AGM.
- 4.7 The term of office for each elected position is one year, beginning and ending on the Saturday after week 12 of semester 2.
- 4.8 A Person shall not hold the same office for more than two successive years, except the President.
- 4.9 A resignation can be filled by co-option by the committee until the next General Meeting.
- 4.10 There shall be a president of the club who is a full staff member in compliance with regulations set down by the SCC.
- 4.11 The Chairperson is deemed to be club captain.
- 4.12 The new Committee shall receive within seven days all books and records of whatever type from the outgoing Committee so as to facilitate the smooth transfer of office.
- 4.13 All positions on the Committee are honorary in that no salary or fee are paid for the performance of the duties of office.
- 4.14 The Committee, in conjunction with the SCC, may appoint / employ a Head Swimming Coach, a Head Water Polo Coach and a Head Lifesaving Coach to

the Club for a specific period and appoint any other Coach in consultation with the Head Coach of a specific discipline.

- 4.15 The Committee shall meet on at least a monthly basis, during college term, and shall conduct its affairs where possible by consensus fixing the date of the following meeting as the last item of business.
- 4.16 Where there is an equality of votes on an issue at a meeting, the Chair shall have a second or casting vote to retain the status quo.
- 4.17 The Chairperson, with the Secretary or Treasurer, signing in the presence of each other, only have the power to sign contracts on behalf of the Club.

5. Indemnity

Every officer of the club committee shall be entitled to be indemnified out of the assets of the club against all losses or liability which s/he may sustain or incur in or about the execution of his or her office or otherwise in the relation thereto and no officer shall be liable for any loss, damage or misfortune, which may happen to or be incurred by the club in the execution of the duties of his or her office or in relation thereto. Provided that nothing in this clause shall affect their liability for the consequences of any negligent act on their part.

6. Meetings

- 6.1 There shall be an AGM held each year, between week 8 and 12 of Semester 2.
- 6.2 Elections for the officers of the committee shall take place at this meeting.
- 6.3 The quorum for General Meetings is 8 non-committee members, as well as four committee members.
- 6.4 The business of the AGM shall include an annual report given by the outgoing chairperson and treasurer.
- 6.5 An EGM will be convened if 10% of total membership of the club lodges a request to the committee.
- 6.6 Chairperson shall decide the timing of meeting in consultation with the committee.
- 6.7 Notice of all meetings will be given to the general membership at least 5 working days prior to the date of the meeting.

6.8 At a meeting any member may propose a resolution relating to the business of the club. The resolution shall be voted on by a show of hands, declaration by the chairperson that the resolution is carried or failed will be shown.

6.9 There is one vote per member present.

6.10 An Extraordinary General Meeting may be called at the discretion of the Committee.

6.11 An Extraordinary General Meeting shall discuss only the business for which it is convened and no other business shall be transacted.

7. Dismissal of Committee Members

7.1 No member of the committee shall be dismissed from office unless:

7.1.1 Notice of a resolution to seek such dismissal, signed by at least 10% of the active members of the club is received 4 working days prior to a General Meeting at which such a resolution shall be debated.

7.1.2 A two-thirds majority at the meeting will pass the resolution.

8. Dismissal of Members

8.1 The committee will have power to censor or expel from the club for a period that it decides, for:

- i. Violation of Safety Codes as laid down by the club.
- ii. Violation of Safety Codes as laid down by any association to which the club is affiliated.
- iii. Conduct deemed to be prejudicial to the good name of the club.
- iv. The committee has the power to immediately suspend any member who they believe has or could endanger oneself or others.
- v. The committee will decide on any further action within 2 weeks.
- vi. A member penalised may appeal the decision to a General Meeting once only in any college year, where a simple majority vote will be required to overrule the decision of the committee.

9. General

9.1 Alterations to the constitution may only be made at General Meetings under the same quorum conditions as 6.3

9.2 The annual accounts of the club may be open to audit by persons acting on behalf of DCU or an organisation to which the club is affiliated.

Interpretation

1 If, at any time, circumstances arise for which there is no provision in this Constitution, the Committee shall take such action as seems reasonable and necessary.

2 Such action shall be deemed valid until reviewed at an EGM or AGM.

10. Revocation

All previous constitutions are hereby revoked. However, elections and decisions adopted under the previous Constitution are not invalidated or made inoperable as a result of this revocation. The new constitution shall come into force immediately on its adoption at a General Meeting