



Constitution
of
D.C.U. Sub Aqua Club

1. The name of the Club shall be *D.C.U. Sub Aqua Club*, hereafter called the Club.
2. The Club shall be affiliated to Comhairle Fó Thuinn, the Irish Underwater Council.
3. The main object of the Club shall be to promote underwater swimming, snorkelling and associated sports.
4. Membership of the Club shall be open to all staff and students of D.C.U. who comply with the rules of the Club.
5. Membership shall be open to all graduates of the University and other persons nominated by an officer of the Club and approved by the officers of the Club. Members must comply with the rules of the Club. External members may join the club if they meet the requirements set in the “External Members Policy” document.
6. All members shall have rights of voting.
7. Club subscriptions shall be decided by the Members at the A.G.M.
8. The direction of the Club shall be entrusted to the Committee of the Officers of the Club and two Members duly elected at the A.G.M. Additional Members may be co-opted to the Committee at the discretion of the Committee.
9. The officers of the Club shall be the President, Chairperson, Secretary/Vice-Chair hereafter called Secretary, Treasurer, Diving Officer, Equipment Officer, Training Officer and Ents Officer.
 - i. The President shall be a permanent member of staff of Dublin City University.
 - ii. The Chairperson shall preside over meetings of the Club and the Committee. They shall be responsible for the running of the Club, with the Diving Officer having final authority over all diving and snorkelling activities. In the absence of the Chairperson, the Secretary will preside over meetings.

- iii. The Secretary shall be responsible for communication with and within the Club excluding social media, for the organisation of paperwork of the club and assisting other roles in the committee, namely Chairperson. In the absence of both Chair and Secretary any Member may be elected by the meeting to preside.
- iv. The Treasurer shall be responsible for the financial control of the Club and the preparation of the annual accounts for the A.G.M.
- v. The Diving Officer will be responsible for all diving activities within the club and will fulfil the role as laid down by CFT.
- vi. The Equipment Officer shall be responsible for the acquisition, maintenance and disposal of all Club equipment.
- vii. The Training Officer shall be responsible for the organisation of all training programmes within the Club.
- viii. The Ents officer shall be responsible for the organisation of social events and fundraising within the Club.

10. All decisions at meetings will be by majority vote with the Chairperson of the meeting having a casting vote, except where otherwise stipulated in the Constitution.

11. The A.G.M. shall be held in April each year to deliberate and decide on the business of the Club. Other "Extraordinary" meetings can be convened by the committee or at the request, in writing, to the Secretary of 20% of the Members. For all meetings which affect the direction of the Club, 40% of the Members must be present

12. Members of the committee shall be elected by majority vote of the members for nominations proposed and seconded by Members.

13. All training rules, safety precautions and diving procedures as laid down by C.F.T. or the committee shall be at all times regarded as rules of the Club binding on all Members.

14. Any amendments, additions or deletions to this constitution will require the concurrence of two thirds of the ordinary Members present and voting at the A.G.M. or E.G.M. called for the purpose of altering this constitution. Clause 17 of this constitution must also be adhered to.

15. Income and Property:

The income and property of the Club shall be applied solely towards the promotion of the main object(s) as set forth in this Constitution. No portion of the Club's income and property shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit to members of the Club. No officer shall be appointed to any office of the Club paid by salary or fees, or receive any remuneration or other benefit in money or money's worth from the Club. However, nothing shall prevent any payment in good faith by the Club of:

- a) Reasonable and proper remuneration to any member or servant of the Club (not being an officer) for any services rendered to the Club;

- b) Interest at a rate not exceeding 1% above the Euro Interbank Offered Rate (Euribor) per annum on money lent by an officer or other members of the Club to the Club;
 - c) Reasonable and proper rent for premises demised and let by any member of the Club (including any officer) to the Club;
 - d) Reasonable and proper out-of-pocket expenses incurred by any officer in connection with their attendance to any matter affecting the Club;
 - e) Fees, remuneration or other benefit in money or money's worth to any Company of which an officer may be a member holding not more than one hundredth part of the issued capital of such Company;
16. If upon the winding up or dissolution of the Club there remains, after satisfaction of all debts and liabilities, any property whatsoever, it shall not be paid to or distributed among the members of the Club. Instead, such property shall be given or transferred to some other institution or institutions having main objects similar to the main objects of the Club. The institution or institutions to which the property is to be given or transferred shall prohibit the distribution of their income and property among their members to an extent at least as great as is imposed on the Club under or by virtue of the Income and Property clause hereof. Members of the Club shall select the relevant institution or institutions at or before the time of dissolution, and if and so far as effect cannot be given to such provisions, then the property shall be given or transferred to some charitable object. Final accounts will be prepared and submitted that will include a section that identifies and values any assets transferred along with the details of the recipients and the terms of the transfer.
17. Additions, Alterations or Amendments: No addition, alteration or amendment shall be made to the provisions of the main object clause, the income and property clause, the winding up clause, the keeping of accounts clause or this clause of the Constitution for the time being in force unless the same shall have been previously approved in writing by the Revenue Commissioners.
18. Keeping of Accounts: Annual accounts shall be kept and made available to the Revenue Commissioners on request.

Signed:

Chairperson: Christine McGearty

Secretary: Nygell Young

Treasurer: Stefania Scurtu

Date:

